



Address Change

Please complete this form, print it clearly, and sign it. We must have a physical address on file; however, you can add a mailing address, see below. Once completed, please fax the form to our Main Office at (312) 236-3504 or stop by one of our offices, or mail it to 18 S Michigan Ave, Ste. 1000, Chicago, IL 60603. ATTN: Member Services.

*** Please include a good/clear photocopy of documentation verifying your physical address such as your driver's license, state ID, utility bill, lease bill, lease agreement, insurance bill, etc. as proof of residency. ***

Account Number _____ Date _____

Last Name _____ First Name _____ Middle Name or Initial _____

Joint Last Name _____ Joint First Name _____ Joint Middle Name or Initial _____

*Change of address will also be made to all of your associated accounts (credit cards, mortgages, etc.) & any joint owners on the account unless specified.

New Address (physical address on file required)

Home Address _____ Apt or Unit # _____

City _____ State _____ Zip Code _____

Home Phone _____ Work Phone _____

Cell Phone _____ E-Mail _____

Joint New Address

Home Address _____ Apt or Unit # _____

City _____ State _____ Zip Code _____

Home Phone _____ Work Phone _____

Cell Phone _____ E-Mail _____

Mailing Address

Please complete this section if you would prefer mailing to be sent to a different address such as PO Box, etc...

Mailing Address _____

City _____ State _____ Zip Code _____

Joint Mailing Address _____

City _____ State _____ Zip Code _____

Signature _____ Effective Date of Change _____

Joint Signature _____ Effective Date of Change _____

For Office Use Only

1. Processing: Employee Name _____ Date: _____

2. Verification: Reviewed Documents by _____ Date: _____